

## Preliminary Agenda

### RecorDIM 2004 Partners Meeting

Leuven, Belgium

25-27 April 2004

(CLOSING OF EVENT AND RECEPTION 28 APRIL 2004)

SATURDAY, 24 APRIL 2004

*Arrival of Participants: The Lodge and Boardhouse*

19h00 DINNER: Hosted Dinner, Great Beguinage

SUNDAY, 25 APRIL 2004

*Day 1 – Castle of Arenberg*

07h00-08h30 BREAKFAST: The Lodge [Complimentary breakfast is included with the Guest Room Accommodations]

08h30-08h45 WALK TO BUSINESS MEETING: Meet in Hotel Lobby

09h00 - 10h00 **I- OPENING OF MEETING** (R. Letellier, RecorDIM International Coordinator)

- Welcome Participants
- Review Logistics and Program for April 25-28
- Proposed Framework for Task Groups
- Matrix of Task Groups
- Task Group Delivery Table

10h00 – 10h30 **II- STATUS OF EXISTING TASK GROUPS**

1. Principles & Guidelines Publication (F. LeBlanc, Getty Conservation Institute)
2. Handbooks (F. LeBlanc, Getty Conservation Institute)
3. Training: Metric Survey Skills in Conservation (Sarah Lunnon, English Heritage)

10h30 – 11h00 BREAK: Hosted by The Katholieke Universiteit Leuven, Raymond Lemaire International Center for Conservation

11h00 – 12h30 *(continued)* II- STATUS OF EXISTING TASK GROUPS

4. Digital Images Archiving (K. Hanke, CIPA Heritage Documentation)
5. GIS Best Practices in Archaeology (R. Letellier for G. Palumbo of World Monuments Fund)
6. Information Warehouse (R. Letellier for A. Powter, Public Works Canada)
7. Integration of RecorDIM Activities to the Conservation Process (R. Letellier for N. Bull, Public Works Canada)

#### **III- NEW TASK GROUP PROPOSALS**

1. L. Sumanov (Macedonia) Low Cost RecorDIM Standards
2. D. Arsenault (Canada) Petroglyph Recording Guidelines (Rock Art Science Task Group)

12h30 – 14h00 LUNCH: Brassiere, The Lodge or De Oude Kantien, The Lodge [Not Hosted]

14h00 – 15h30 NEW TASK GROUP PROPOSALS (continued...)

3. D. Gupta (India) Tabulation of Task Specific Technologies
4. M. Santana & K. Van Balen (Belgium) RecorDIM Decision Making Tools
5. J. Cannataci (Malta) Doch-Net - Documentation of Cultural Heritage Network

15h30 – 16h00 BREAK: Hosted by The Katholieke Universiteit Leuven, Raymond Lemaire International Center for Conservation

16h00 – 17h00 NEW TASK GROUP PROPOSALS (continued...)

6. W. Schuhr (Germany) “Collecting, Compiling and Sharing Heritage Stereo Views”
  - a. Professional conservation skill-set analysis (TBD)
  - b. Low cost RecorDIM tools for training in Iraq
7. G. Bilgin (Turkey) Guidelines for Information Management in Urban Conservation
8. M. Gondwe (Malawi) RecorDIM Guidelines for Intangible Heritage (TBD)

17h00 – 17h30 PRESENTATION: D. Bumbaru, ICOMOS Secretary General

[00h00, TBD] DINNER: Not Hosted

- 07h00-08h30 BREAKFAST: BREAKFAST: TheLodge [Complimentary breakfast is included with the Guest Room Accomodations]
- 08h30-08h45 WALK TO BUSINESS MEETING: Meet in Lobby of theThe Lodge Hotel
- 09h00 - 10h00 NEW TASK GROUP PROPOSALS (continued...)  
9. R. Grenier (Canada), International Committee on Underwater Cultural Heritage proposal (ICUCH)  
10. A. Malian (Iran) Persian heritage Archive *presented by R.Letellier*  
11. M. A. Bernier (Canada) A Glossary on the Management of Submerged Cultural Heritage, *presented by R.Letellier*
- 10h00 – 10h30 BREAK: Hosted by The Katholieke Universiteit Leuven, Raymond Lemaire International Center for Conservation
- 11h00 – 12h30 NEW TASK GROUP PROPOSALS (continued...)  
12. G. Masson (Canada) RecorDIM for Cultural Routes, *presented by R.Letellier*  
12. N. De Silva (Sri Lanka) Low Cost Tools and Standards for Mural Painting Recording, *presented by R.Letellier*  
13. G. Nourrissier (France) Professional Skills Analysis, *presented by R.Letellier*  
14. G. Cano (Argentina) Digital Image Storage, Retrieval and Archiving, *presented by R.Letellier*  
15. J. Jachimski (Poland) Sharing Heritage Images with the Public, *presented by R.Letellier*  
16. D. Mihai (Romania) Guidelines for Unesco Monuments  
17. P.Waldhausl (Austria) Task Group Prosposals [TBD]
- 12h30 – 14h00 LUNCH: KULeuven, Student Cafe
- 14h00 – 15h30 Matrix of Task Groups and International Alliance Hub &  
Review RecorDIM Web Presence [<http://extranet.getty.edu/gci/recordim/>] *presented by R.Letellier*
- How shall weEvaluate the RecorDIM Initiative over It's 5-year period of Activities, *presented by F. LeBlanc*  
How Best to Present the RecorDIM Initiative to Colleagues &  
People Who Do Not Know About It? - Discussion led by F. LeBlanc
- 15h30 – 16h00 BREAK: Hosted by The Katholieke Universiteit Leuven, Raymond Lemaire International Center for Conservation
- 16h00 – 17h30 **IV- ROUND TABLE 4 ISTANBUL, TURKEY, JULY 18, 2004 IN COLLABORATION WITH CIPA & ISPRS**
- Suggestion: invite representatives from other international organizations involved in heritage recording, documentation and information management such as: ICOM, DOCOMOMO, TICCIH, AFRICOM, APTi, UNESCO, ISPRS Commissions V & VI, ICOMOS Scientific Committees...
  - Round table general agenda:
    - Overview of RecorDIM Initiative
    - 5 Guest Speakers from international organizations talk on “needs” and “gaps” from their point of view
    - Discussion on how to establish a basis for continued international cooperation
- V- Round Table 5**
- Invitation to Torino (R.Letellier)
  - Other suggestions from participants
- VI- NEXT RECORDIM PARTNER'S MEETING**
- Suggestions from participants for location and special agenda items
- VII- OTHER BUSINESS**
- Other business items
  - Business meeting conclusion by R. Letellier, International RecorDIM Initiative Coordinator
- [00h00, TBD] DINNER: Not Hosted

Tuesday, 27 April 2004

*Day 3 - Technical Visits*

- 07h00-08h00 BREAKFAST: TheLodge [Complimentary breakfast is included with the Guest Room Accomodations]
- 08h00-09h00 DEPART FOR BRUSSELS: Sponsored Shuttle Transportation.  
\*Meet in the Lobby of The Lodge Hotel no later than 08h30
- 10h00 HORTA MUSEUM  
Visit of Victor Horta's Museum, explanation by Barbara Van Der Wee about the conservation works and the Art Nouveau Network, specific emphasis will be given to the challenges of recording and documenting Art Nouveau architecture. The authorities of the museum will participate to the visit.  
*No Admission Charge - English Guide Included*
- DEPARTURE to Antwerp
- [00h00, TBD] LUNCH: Belgian Andives, Restaurant
- 14h00-15h00 CATHEDRAL OF ANTWERP  
Visit to the Cathedral of Antwerp: Explanation of the methodology used for mapping the facades by Professor Dr. Koenraad Van Balen.
- 15h00-17h00 MONUMENTS WATCH FLANDERS  
Meeting Hosts: Luc Verpoest, *President, Monuments Watch Flanders* & Anouk Stulens, *Coordinator, Monuments Watch Flanders*  
Monuments Watch Board of Directors
- Discussion:* Will focus on the possible role of recording, documentation, and information systems in maintenance and monitoring of historic buildings. The Monuments Watch experience will be presented by A. Stulens.
- Break:* Sponsored, *Coffee, Tea & Snacks.*
- DEPARTURE to Leuven
- [00h00, TBD] DINNER: Not Hosted

WEDNESDAY, 28 APRIL 2004

*Day 4 - Universiteit Leuven & ICOMOS Belgium (optional)*

*Departure of Participants: For those who stay, conference event about Recording, Documentation and Information systems in the conservation process*

- 09h00-12h00 PRESENTATIONS: "INTERNATIONAL EXPERIENCES WITH DOCUMENTATION AND RECORDING"  
Location: Salle Héraldique, Castle of Arenberg, Kasteelpark Arenberg, Leuven (Heverlee) (or RLICC workshop room, the former TCON library, in the Oude Molen -Old Mill- beside the Arenberg Castle)
- Presentation by Dr. Pierre Smars , Alumni member, R. Lemaire International Centre for Conservation, KU Leuven
  - ICOMOS Belgium [Presenters To be Determined]
  - "Collecting, Compiling and Sharing Heritage Stereo Views", Dr. Walter Schuhr
  - Underwater Cultural Heritage, Robert Grenier
  - Paper on use of Non-Metric Photographys to obtain Metric Data  
Presented by Sarah Lunnon in conjunction with colleagues, Bath University
- 11h30 – 12h 00 DISCUSSION AND EXCHANGE OF IDEAS
- CLOSING OF EVENT

For further information on the above meeting and agenda, please contact Robin Letellier, International Coordinator, RecorDIM Initiative ([Letellier.R@sympatico.ca](mailto:Letellier.R@sympatico.ca)) For questions pertaining to logistics, contact Elizabeth Jackson ([EJackson@getty.edu](mailto:EJackson@getty.edu)) or Mario Santana [[M.Santana@unesco.org](mailto:M.Santana@unesco.org)]