

Seeking Alliances with Conservation Organizations

interested in working on the attached RecorDIM Task Group Proposal entitled:

“Use of low-cost Digital Equipment and Methods for Architectural Heritage Recording, Documentation and Information Management”

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To: Interested Conservation Organizations Worldwide

From: Lazar Sumanov

Dear RecorDIM colleagues,

According to the Proposal of our Task Group and especially the proposed budget for realisation of this initiative on Regional level, **we need financial support** (because we already have confirmation for the first year of the project (2004) only 20% of total amount, and **Information providers help** with expertise and low-cost digital tools for rent and for teaching skills which should be transferred to the Information users experts.

Our project is an URGENT PREVENTIVE MEASURE to complete Files with records of all listed Architectural Heritage objects in the South-Eastern Europe and Near East Regions, prone to man-made and natural disasters.

We already have an unofficial agreement from English Heritage experts (Ms. Sarah Lunnnon and her team) to be include as a lecturer/teacher in the First Regional Workshop in 2004. All those with intention to assist and to help please contact as soon as possible:

Dr. Lazar Sumanov
Task Group Chair

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Appendix B

RecorDIM Initiative Letter of Intent (suggested template)

Date: 31 January, 2004

From: Name: Dr. Lazar Sumanov
Title: President
Division: Risk Preparedness Sub-Committee of ICOMOS Macedonia
Organization: ICOMOS Macedonia National Committee

To: Robin Letellier
International Coordinator
RecorDIM Initiative

Subject: Proposal for the Creation of a RecorDIM Task Group on:
“Use of low-cost Digital Equipment and Methods for Architectural Heritage Recording, Documentation and Information Management”.

This letter of intent is to confirm our interest in the RecorDIM Initiative and to propose a **RecorDIM Task Group** to address the gaps related to define, develop and promote documentation tools by writing/shearing standards for Architectural Heritage Recording, Documentation and Information Management on national, regional and worldwide level.

The title of our proposed task group is **Use of low-cost Digital Equipment and Methods for Architectural Heritage Recording, Documentation and Information Management**. Its purpose, objectives, milestones and deliverables are outlined in [appendix B-1](#) hereafter. The organizations that will be representing the **Information User and Provider** in this project are respectively ICOMOS Macedonian and State Institute for the Protection of Cultural Monuments-RZZSK, Skopje, Macedonia (as Information Users) and both CIPA and ISPRS represented by Mr. Petros Patias (Greece) and Prof. Dr. Orhan Altan (Turkey), (as Information Providers). ICOMOS Macedonia (members of their sub- committees for Risk Preparedness, Photogrametry and Training) will chair and manage the activities of this task group as defined in appendix B-1.

We understand that, by undertaking this task group responsibility, our organization becomes a Partner in this initiative. Consequently, Dr. Lazar Sumanov will be the Liaison Officer (and Mr. Zoran Pavlov, M.Phil will be Deputy Liaison Officer) between ICOMOS Macedonia and the RecorDIM Initiative partners. We also understand that this Task Group definition and its eventual outputs will be posted on the RecorDIM web site.

We thank you for the opportunity to participate to this 5-year initiative and believe that the network of RecorDIM Partners and their task group outputs will benefit conservation practices worldwide.

Dr. Lazar Sumanov
Presiednt
ICOMOS Macedonia National Committee (ICOMOS-MKD)

RecorDIM Task Group Proposal

Task Group Name / Title: *“Use of low-cost Digital Equipment and Methods for Architectural Heritage Recording, Documentation and Information Management”*.

Task Group Chair: Dr. Lazar Sumanov

Task Group Co-Chair: Mr. Zoran Pavlov, M.Phil

Organization: ICOMOS Macedonia National Committee (ICOMOS-MKD)

Information User representatives:

1. Mrs. Viktorija Apostolova, Head of Department.

Organization: State Institute for the Protection of Cultural Monuments (RZZSK), Skopje, Macedonia

Information Provider representatives:

1. Mr. Petros Patias, CIPA

Organization: Faculty of Rural and Surveying Engineering, The Aristotle University of Thessaloniki Greece

2. Prof. Dr. Orhan Altan

Organization: ISPRS Turkey

Project Outline:

Main challenges of this projects is bring together (on biennial Regional Workshops 2004 and 2006) representatives of Information users (Conservation and protection professionals and Decision makers in the field) and representatives of the Information providers (**on Regional level – South Eastern Europe and Near East, Regions prone to man-made and natural disaster**) to help the **INFORMATION USERS** (experts from National institutions and NGO's from the countries) to use low-cost digital equipment/tools and methods for Recording of Architectural Heritage within the country, as a part of the complex process of Architectural Heritage Recording, Documentation and Information Management system.

Finally after second Workshop (2006) in the last year of the project (in 2007) a Recommendations/Guidelines/Standards for use of low-cost digital equipment for the Recording of Architectural Heritage will be designed/proposed.

This is based on the RecorDim Initiative Roundtable – 1 List of gaps and needs. Namely, more of countries in transition in the region still do not have special Information Providers Institutions for Architectural Heritage Recording. That at is the reason that experts from Protection and Conservation Institutions in the region should be at the same time Information Providers and Information Users and should be prepared for URGENT and appropriate completion of Records of Listed Architectural Heritage in the country, as a very IMPORTANT PREVENTIVE DISASTER MEASURE.

Purpose and objectives:

Some of the main purposes of this project are:

- to underline and to rehabilitate importance of the Documentation (in whole) of the Architectural Cultural Heritage, and to approve the fact that the DOCUMENTATION is the basis of all activities in the domain of treatment of the Cultural Heritage;
- to settle the standards/regula that all immovable Architectural heritage is always undergoes three subsequent phases in the course of their existence:

Pre-treatment – preventive (prior to disaster occurrence) – from the present moment till the occurrence of the next disaster (Phase A);

Post-disaster or Urgent phase (Phase B);

Phase of long term planning and realisation of activities (Phase C)

- to discuss and to adopt/settle/propose standards for use of low-cost digital equipment for Architectural Heritage Recording;
- to urge the Information users to express their needs for prompt and adequate and initial completion of Architectural Monument Documentation File on low-cost level, and to urge the Information Providers to follow the Information users needs by proposing existing/or new designed recording tools;
- to prepare/educate the Information Users and Decision makers for urgent completion of Architectural Monuments Documentation File by educate them for use/application Low-cost tools/equipment's and methods for Recording/Documentation/Management, as a short term planned process, according to the International recommendations as well as European Council recommendation related to the coordination of methods for documentation of historic monuments and buildings of architectural heritage and their valuable elements for execution);
- to comment already existing systems/models/standards (theoretically or in function) on national level (Macedonia) and other countries in the region (Case studies), to define the possible model for best use on national and regional level. (To compare also with the same problems with other regions in the world, as an further activities in this direction)

Finally, this process should be accepted also, as an urgent preventive measures/risk preparedness for better treatment of the Cultural Heritage in the Region and Worldwide, having in mind recent natural and man-made disasters happen around (earthquakes in Turkey and Iran, armed conflicts in Balkans and Near East) and so.

One of the main objectives is:

- to prepare the experts and Institutions for URGENT completion of the Cultural monuments Documentation File by using modern uniform communication elements as a GIS and low-cost tools and methods and media for collection, storing and exchange data, by adoption of appropriate system/model/standard should offer a quality of minimum quantity of information (written, technical and photo) that will satisfied the needs presented above. This system/model/standards will have multipurpose possibilities (maintenance and restoration/conservation programmes, urban and spatial/physical planning, establishing of Monitoring short and long term programmes, etc);

Deliverables:

This task group will produce (at the end of the Project End – 2007) a RECOMMENDATIONS/GUIDLINES/STANDARDS (in written form) FOR USE OF LOW-COST DIGITAL EQUIPMENT/TOOLS AND METHODS FOR ARCHITECTURAL HERITAGE RECORDING, as a part of the complex process of Architectural Heritage Recording, Documentation and Information Management (on National and Regional level).

Proposed provisional plan for implementation of the stated project outline, purposes, objective and deliverables

Task group propose realization of this project to be employed years 2004-2007. It will be divided in two Phase.

Phase 1 – Preparatory Phase

It is planned to organise two Regional Workshops (2004 and 2006) in Skopje, Macedonia when representatives of the South Eastern Europe and the Near East Regions and their Countries

(Information Users and Information providers) will be invited to meet each other and (on the First Workshop –2004) to present/express own experience and state-of-the-art about the DOCUMENTATION SYSTEM/MODELS/STANDARDS for Architectural Cultural Heritage in their countries as well as use of Recording, Documentation and Information Management low-cost tools accordingly.

On it will be arranged short education OD using of low-cost tools for recording of Architectural Cultural Heritage (presented by Information providers).

On the Regional Workshop will be invited respectable international experts related to the topic to participate, to lecture, to facilitate and to moderate the Workshop Events.

As a conclusion of the First Workshop it is expected to suggest Provisional DOCUMENTATION SYSTEM/MODEL/STANDARDS for Architectural Heritage to all participated representatives on National level that should be implied, by using low-Costa digital equipment and methods, in the small scale, as an Pilot attempts (in the period of almost two years).

Phase 2 – Conclusion Phase

On the Second Regional Workshop (2006) participants will be invited to present their achievements and (obstacles too) during the implementation of the task received on the First Workshop. After Revision of it, a Working Group (established on the end of the Second workshop) will be produced written RECOMMENDATIONS/GUIDELINES/STANDARDS FOR USING LOW-COST DIGITAL EQUIPMENT/TOOLS FOR RECORDING, DOCUMENTATION AND INFORMATION MANAGEMENT OF ARCHITECTURAL CULTURAL HERITAGE ON NATIONAL (AND REGIONAL) LEVEL.

Note: This Proposal is updated after discussion and suggestions made during the Meeting in Leuven. (April 2004).

Framework of Task Groups

Task Group indicate that this project should be inserted in Framework sub-heading as follows:

1. Category of application:

Main:	Standards (III)
Appropriate also:	Inventories (IV) Information Management System (V) Conservation Process (VI) Management tools (VII)

- Level of Application:

Main:	Regional (B)
Appropriate also:	National (C)
Main:	Architecture/Engineering (3)
Appropriate also:	Archaeology (2)

Project Resources

- Person-days:

Members of ICOMOS Macedonia (3 members) will dedicate more than 30 working days on semy voluntarily base.

Two members of State Institute will dedicate 15 working days.

Time dedicated from CIPA and ISPRS partners will be adjusted during the meetings in Skopje and Thessaloniki.

Time of occupation include (provisionally:

Organization of the first and second Regional Workshops
Post Workshop activities
Writing of Standard Proposal

- **Budget:**

Budget proposal is:

1st Workshop 2004 Budget (5-6 days, including working and arrival/departure days of participants): Total amount: 58.109 US\$

- 10.6000 US\$ are participation of Ministry of Culture of Republic of Macedonia (confirmed); - 47.509 US\$ (should be asked from other sources-to be confirmed) . *

It will be covered:

Participants: 20-25 (from Croatia, Bosnia and Herzegovina, Serbia and Montenegro, Romania, Moldova, Georgia, Armenia, Cyprus, Turkey, Bulgaria, Greece, Albania, Jordan, Liban, Syria, Israel and Macedonia) or 17 countries.

Lecturers: 5-6

Trip: Full covering of travel expenses for all participants and lecturers, to come/leave in Macedonia, country travel

Hotel/living expenses: For all participants (including lecturers);

Communication: Pre and post workshop period with participants

Materials; Use of premises for Workshop; Language employed: English.

2nd Workshop 2006 Budget (5-6 days, including working and arrival/departure days of participants): Total amount: 58.000 US\$ (to be confirmed)

(with the same arrangements of financial support as for 1st Workshop).

During this 2nd Workshop a results of Pilot activities by the participants on National level will be discussed and evaluated and suggestions about the Working group for preparation of the final document will be established. Number of participants, countries, place and duration of the Workshop is the same as for 1st Workshop (25 participants, 17 countries, Skopje-Ohrid, Macedonia).

Project Budget for the 2007; Total amount 15.000 US\$ (to be confirmed)

(5.000 US\$ participation of Ministry of Culture of the Republic of Macedonia; 10.000 US\$ from other sources).

In this phase is predicted finalization of the Document through two meetings in Ohrid, Macedonia with participation of the Working Group members (5-7) by three working days per each meeting, covering round trip air fare, accommodation and meals, use of premises as well, preparation of the document and delivery to the relevant destinations IGO's and NGO's and National GO and NGO's, or in total approximately 15.000,00 US\$.

Note*: Total Budget estimation for the 1st Workshop upon request from the Task Group Chair of International Coordinator.

Other Task Group members (from Partner and other organizations)

(Identify the organization(s) and / or name of specialist(s) you would appreciate participating to your Task Group activities)

- ICOMOS Giora Solar, Nimal De Silva
- CIPA Robin Lettelier
- GCI Francois Leblanc, Jean Marie Teutonico
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- HCD of PWGSC
-
- English Heritage Sarah Lunnon and her team
- WMF Gaetano Palumbo
- Potential Partners:
 - o Malta Centre for Restoration
 - o INTACH (India) Divay Gupta
 - o Lemaire Centre Mario Santana
 - o Other(s) Prof. Dr. Predrag Gavrilovic; Ass. Prof. Dr. Veronika Sendova from Institute for Earthquake engineering and Engineering Seismology-University "St. Cirilo and methodius" – Skopje, Macedonia
- Other organizations :
 - o ICCROM Alejandro Alva, Herb Stovel.....
 - o UNESCO Mario Santana
 - o ICOM
 - o Other(s) Koenrad van Ballen (Belgium), Leuven University

Milestones:

- Starting date: Beginning of 2004
- Mid-project review date (by RecorDIM Liaison Officers): Mid of the 2006
- Completion date: end of the 2007

Task Group Chair:

Dr. Lazar Sumanov